

Email Settings for the Administrator

This assumes you already have the website application connected to the database and you are able to log in. If you have not made it this far, please read the "installation.pdf" file that was included with your product.

1. Log in to website using the Admin Login
2. Setup your Email server
 - a. Go to Configuration > Servers
 - b. There are several required fields, SMTP Server, SMTP Login Name, SMTP Password, SMTP Port, and SMTP EnableSSL.

c.

- a. **SMTP Server** - It must be a working mail server or the script will crash.
For example:

mail.mydomain.com

Note: If you are using godaddy to host your website, here are the settings for the mail server:

SMTP Server: relay-hosting.secureserver.net

- a. **SMTP Login Name**

For example:

myemail@myweb.com

- a. **SMTP Password**

For example:

[mypassword](#)

- a. **SMTP Port**

For example:

[25 or 587](#)

- a. **SMTP EnableSSL (Default=True)** - Depends on your host provider.

For example:

[True/False](#)

- d. Save Changes

This is an example for the Application URL to the host the software on your website.

- **Application URL** - Example web address to the script including web site URL.

<http://ipurdb.mydomain.com/>

Note: There is online help throughout the program. Click on the "?" Help icon.

Please send questions and comments to info@ipurchaseorder.com