



# WordService

Thank you for using our freeware. This service provides a number of functions to convert or format the currently selected text, insert data or show statistics of the selection within all Cocoa applications, e.g. TextEdit, Mail, Stickies, [DEVONthink](#), supporting services.

## System requirements

OS X Yosemite or later.

## Installing and updating

Simply move WordService into your *Applications* or *Applications/Utilities* folder or into the folder *Services* (in the Finder visit the *Go* menu with the *Option* key pressed; choose *Library*; locate a folder named *Services*; if there is none, you can safely create it manually). Double-clicking WordService let's OS X learn about its new abilities; alternatively log out and in again.

In addition you may need to switch on the new *Services* menu options. Open *System Preferences*, then navigate to *Keyboard > Keyboard Shortcuts > Services > Text*. Turn on all options you want and optionally add a keyboard shortcut.

## Using the WordService services

Select a text and choose the desired menu item in the *Services* menu (or press the appropriate shortcut if available). To remove unnecessary entries from your *Services* menu, use the *Services Preferences* option from the *Services* menu.

Note: The default tab width is set to 4. If you want to change this value, modify the file 'org.-grunenberg.wordservice.plist' in your *Preferences* folder using PropertyListEditor, PrefEdit, or

any text editor, e.g. TextEdit. Alternatively use the following command in Terminal (replace “8” with the desired width): `defaults write org.grunenberg.wordservice TabulatorWidth 8`

## Functions

### Insert

- Contents Of Path Insert files and folders of the selected path (tilde is expanded) and of all its subdirectories (e.g. select the path ‘~/’ and this function will insert all contents of your home directory).
- Short Date Insert the current date in short form.
- Long Date Insert the current date in long form.
- Short Date & Time Insert the current date and time in short form.
- Long Date & Time Insert the current date and time in long form.
- Time Insert the current time.

The date and time commands don’t need selected text. They use the default system language and date and time formats.

### Convert

- Initial Caps Of Sentences Makes the first letter of every sentence uppercase.
- Initial Caps Of Words Makes the first letter of every word uppercase.
- Lowercase Makes all letters lowercase.
- All Caps Makes all letters uppercase.
- Decode Tabs Convert tabs to spaces.
- Encode Tab Convert spaces back to tabs.
- Macintosh Line Endings (CR) Convert line breaks according to Mac conventions.
- Unix Line Endings (LF) Convert line breaks for UNIX and OS X.
- Windows Line Endings (CR+LF) Convert line breaks for Windows.
- Smart Quotes Convert straight quotes to curly quotes.
- Straight Quotes Convert curly quotes to straight quotes.
- Rotate13 Garble and un-garble text using a very simple method.
- Windows- to Mac-Encoding Convert from Windows to Mac encoding.
- Mac- to Windows-Encoding Convert from Mac to Windows encoding.

## Format

- Reformat A combination of *Trim Lines*, *Remove Line Endings*, *Remove Multiple Spaces* and *Remove Quotes* preserving paragraphs.
- Remove Attachments Removes attachments from rich text.
- Remove Line Endings Removes line endings.
- Remove Links Removes links from rich text.
- Remove Multiple Feeds Removes multiple line feeds.
- Remove Multiple Spaces Replaces multiple spaces with a single space.
- Remove Quotes Removes <quotes>.
- Shift Right Indents text using tabs.
- Shift Left Outdents text using tabs.
- Sort Lines Ascending Sorts lines alphabetically.
- Sort Lines Descending Sorts lines alphabetically, descending.
- Trim Line Beginnings Trims all white space from the beginning of lines.
- Trim Line Endings Trims all white space from the end of lines.
- Trim Lines Trims white space from beginning and end of lines.

## Statistics

Count characters, spaces, words, and lines. As this function does not modify the selected text, it is possible to use this also for read-only text like received email messages or HTML pages.

## Known bugs and limitations

Do not use another WordService command while a results panel is displayed.

## Version history

- |       |          |  |
|-------|----------|--|
| 2.8.2 | Improved | Sorting supports rich text and correctly sorts numbers.  |
|       | Improved | <i>Initial caps of sentences</i> capitalizes first word after paragraph separators or multiple line feeds too. |
|       | Improved | Optimized for OS X Yosemite through macOS High Sierra.   |
|       | Fixed    | <i>Initial caps of sentences</i> capitalized words after following semi-colons.                                |
|       | Removed  | <i>Insert Contents of Path</i> removed from App Store version.   |
|       | Required | OS X Yosemite or later.  |

2.8.1	NEW	Can be double-clicked and installed like an application.
	NEW	Spanish localization by Ramón Navajas.
	Improved	Sorting of lines uses localized sorting rules.
	Improved	Initial Caps of Sentences service.
	Improved	Updated services names optimized for OS X Lion or later.
	Improved	Appearance of alert dialogs.
	Improved	New icon.
	Fixed	Issue with removing multiple spaces or line feeds from rich text.
	Removed	Obsolete text-to-speech services.
	Required	Intel-based Mac, OS X 10.6.8 or later.
2.8	NEW	Compatibility to Mac OS X 10.6 Snow Leopard.
	Improved	Optimized for Mac OS X 10.5 Leopard and 10.6 Snow Leopard.
	Fixed	Rare date/time formatting issue.
	Required	Mac OS X 10.5 or later.
2.7	NEW	Reformatting of rich texts retains alignment.
	NEW	Universal binary for Intel- and PowerPC-based Macs.
	Required	Mac OS X 10.3.9 or later.
2.6.1	Fixed	Bug of Mail.app on Mac OS X 10.4 bypassed.
2.6	NEW	Services > Format > Remove Attachments.
	NEW	Services > Format > Remove Multiple Feeds.
	NEW	Services > Format > Remove Links.
		Reformat, Remove Multiple Spaces, Remove Quotes, All Caps, Lowercase, Initial Caps Of Words, Encode Tabs, and Decode Tabs support rich ('styled') text and retain formatting; Smart/Straight Quotes support rich text, too.
	Improved	Format > Reformat.
	Improved	German localization.
	Improved	Minor performance improvements.
	Required	Mac OS X 10.3 or later.
2.5.3	NEW	Czech localization by Jan Cinert.
2.5.2	Improved	Sorting is now case insensitive.
	Improved	French localization.
2.5.1	Improved	French, Italian and Dutch localizations.
	Improved	Compiled using of GCC 3.3 and our latest classes; higher performance.

	Improved	Description of how to fix the Carbon bug (no services at all under some circumstances) added.
2.5	NEW	Insert > Short Date and Insert > Short Date & Time; Insert > Date and Insert > Date & Time renamed.
	Improved	Shortcuts of Shift Left/Right changed.
	NEW	Shortcut Command-} added to Insert > Long Date.
2.4.2	Skipped	
...		
1.0	Initial release.	

## Contacting us

Do you want to send us comments, bug reports or feature requests concerning WordService? Do you have any questions about our products, our technology or our company? Do you work for the press or are you an investor? Please do not hesitate and feel free to [contact us](#) at any time.

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